



# WELCOME TO SURRETT FAMILY DENTAL

## FINANCIAL POLICY

Welcome and thank you for choosing our office for your dental care. Your oral health is our priority. In order to dedicate our attention to providing you the highest quality of dental care, our office has the following financial policies:

**DENTAL INSURANCE:** As a courtesy, we file your primary dental insurance claims for services rendered in this office. Proof of insurance is necessary so that we can file your claims. We do not file secondary or medical insurance, but will be happy to give you the proper information for you to file. Due to the wide range of dental insurance companies and benefit packages, we can not possibly know the specific details of each and every policy. We suggest that you familiarize yourself with your dental benefit package, including: deductible, co-payment and annual maximum benefits. Co-payments are expected at the time of service. Should your claim be denied or payment is less than expected, your balance is due in full.

**PAYMENT:** Payment is expected at the time of service. We gladly accept cash, personal checks, Visa, MasterCard, American Express and Care Credit. Also, most medical spending accounts include dental services. Any special payment arrangements must be approved by our office manager. Any balance not paid within 90 days will be turned over to Nashville Adjustment Bureau as a delinquent account.

### SIGNATURE NEEDED

I, the undersigned, have read, understand and agree to the financial policy of Dr. Gregory Surratt.

Patient Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_